

Instructions to Donate Shares of Stock

Broker:

Charles Schwab & Co., Inc.
1-800-435-4000

DTC # 0164, Code 40
Cliff Valley School's Account #: 98114577

In order to properly credit your gift, Cliff Valley School must be aware of the transfer details. Because DTC information often does not include the owner of the assets, stock sent without advance notification cannot be matched to the donor.

Please send a copy of your stock transfer authorization letter or details of the gift (stock name, number of shares, approximate date of transfer) to Marcie Beskind at Cliff Valley School, or have the individual performing the transfer contact Marcie directly:

Marcie Beskind
Director of Finance and Development
Tel: 678-302-1302
Fax: 678-302-1300
Email: mbeskind@cliffvalleyschool.org

If you have any questions or need additional information, please contact Marcie at the phone number or email address above.

Thank you for your support!

Cliff Valley School is a non-profit, 501(c)(3) corporation. All contributions are tax deductible.